

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Manasquan Borough
New Jersey
October 30, 2012

*(*rescheduled to November 20th due to Hurricane Sandy)*

Manasquan High School
Media Center
7:00 p.m.

Work/Action Agenda

1. Call to Order

Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press, and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

2. Pledge of Allegiance

3. Roll Call

Julia Barnes, Thomas Bauer, Jack Campbell, Kenneth Clayton, Michele Degnan-Spang, Linda DiPalma, Mark Furey, Michelle LaSala, Michael Shelton, Katherine Verdi, Patricia Walsh, John Winterstella

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned to the New Jersey Core Curriculum Content Standards, and function within a community that regards students, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity, and mutual respect.

5. Statement to Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

6. Acceptance of Minutes

10/30-01

Recommend **approval** of the acceptance of the minutes of the Closed Executive Session Minutes of August 28, 2012; the Special Meeting and Closed Executive Session of September 4, 2012; the Special Meeting, Open Agenda Work Session and Closed Executive Session of September 18, 2012; and the Regular Open Business Meeting and Closed Executive Session of September 25, 2012. Closed session minutes be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

7. **Presentations**

District Evaluation Advisory Committee – DEAC – Barbara Kerensky
NJ ASK – Colleen Graziano, Richard Kirk

8. **Reports**

Violence and Vandalism Report – Superintendent
Random Student Drug Testing Report – Superintendent
High AP District Honor Roll - Superintendent
Revised 2012-2013 School Calendar- Result of Hurricane Sandy - Superintendent
Third Grade Class Size - Superintendent

9. **Superintendent's Report & Information Items**

10/30-02

Recommend **approval** of the acceptance of the Superintendent's Reports as listed below:

Enrollment Report – **Document A**
Suspension, Bus & Fire Drill Reports- **Document B**
HIB Report **Document C**

10. **Public Comment on Agenda**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

11. **Manasquan**

10/30-03

Recommend **approval** of the Elementary School personnel as specified in **Document D**. (Included on November agenda)

10/30-04

Recommend **approval** of the Elementary School Professional Days and Field Trips submitted as per – **Document E**.

- 10/30-05 Recommend **approval** for application of funds for **2013FY** for the **IDEA** allocation in the amounts of **\$231,216.00** for the **Basic Grant (\$217,834.00 for public,\$13,382.00 Non-Public Share)** and **\$6,954.00** for the Preschool grant.
- 10/30-06 Recommend **approval** to carryover funds from the **2012 FY IDEA Pre-School Grant** in the amount of **\$1,691.00**.
- 10/30-07 Recommend **approval** to amend the district's 403B Plans with AXA Advisors and The Hartford to allow the transfer of assets by employees from a 403(b) to a state's defined benefit plan to purchase service credits.
- 10/30-08 Recommend **approval** of the adoption of the **Manasquan Board of Education Goals for 2012-2013**, as per Document **F**.
- 10/30-09 Recommend **approval** of **Central Auditory Processing Evaluation (CAP)** to be completed by **Dr. Donna M. Goine-Merchant**, in Brick for elementary student number #2306, not to exceed **\$550.00**.
- 10/30-10 Recommend **approval** of **Educational Psychological Evaluation** to be completed by **Dr. Edna Barenbaum**, Autism Specialist, for elementary student number #22271, not to exceed **\$3,500**. (Evaluation to be paid by IDEA Grant Fund).
- 10/30-11 Recommend **approval** of **Augmentative Comm./Assistive Technology Evaluation** to be completed by Joan Bruno from FRA in Shrewsbury, for elementary student #22271, not to exceed **\$550.00**. (Evaluation to be paid by IDEA Grant Fund).
- 10/30-12 Recommend **approval** to authorize Engineer of Record, **Birdsall Services Group and DeSesa Engineering Co., Inc.**, to submit project documents for the **Boiler Replacement** at the Manasquan Elementary School to the NJDOE, as per Document **G**.
- 10/30-13 Recommend **approval** of the transportation contracts and agreements for the 2012-2013 school year as per Document **H**.
- 10/30-14 Recommend **approval** of Functional Behavioral Assessment to be completed by Laura Kennealy, BCBA, from Advance, Inc., for elementary student #22271, not to exceed \$1,000.00.
- 10/30-15 Recommend **approval** of the **QSAC Statement of Assurances** for the 2012-2013 School Year. Document **K**.
- 10/30-16 Recommend **approval** of the **QSAC District Performance Review** for the 2012-2013 School Year. Document **L**.
- 10/30-17 Recommend **approval** of the **\$349.00** in carry over from **2011-2012 NCLB Funds** to **2012-2013 NCLB Funds** in supplies (\$81.00 Title IIA, , \$268.00 Title III).
- 10/30-18 Recommend **acceptance** of the following Financial Reports, Elementary School **Central Funds Report** as noted in **A and B**:
- A) Secretary's Financial & Investment Report as per Document **I**.
B) Elementary School Central Funds Report as per Document **J**.
- A) The Business Administrator/Board Secretary certifies that as of **September 30, 2012** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

A) **Be It Resolved:** that the amount of **district taxes**, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$ 2,109,325.16** and that the Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **September 30, 2012** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the month ending **September 30, 2012** per **Document I**. (The Treasurer of School Moneys Report for the month of **September 2012** is on file in the Business Office and is in balance with the Secretary's Report)

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **September 30, 2012** it is to the best of our knowledge that no major account fund has been expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the **transfers** made with line item accounts of the current expense portion of the **2012-2013 budgets for September and October** as recommended by the Superintendent of Schools, as per **Document I**.

B) **Recommend acceptance of the Elementary School Central Funds Report** for the month ending **September 30, 2012** as per **Document J**.

12. Manasquan/Sending Districts

- | | |
|-----------------|---|
| <u>10/30-19</u> | Recommend approval of the High School personnel as specified in Document <u>1</u> . (Included in November agenda). |
| <u>10/30-20</u> | Recommend approval of the High School Professional Days and Field Trips submitted as per Document <u>2</u> . |
| <u>10/30-21</u> | Recommend approval of the students for treatment and/or placement as prescribed by the Child Study Team as per Document <u>3</u> . |
| <u>10/30-22</u> | Recommend re-approval of the revised K-12 Curriculum as per Document <u>4</u> . (complete curriculum available for review electronically at the BOE offices) |
| <u>10/30-23</u> | Recommend approval of new Manasquan High School Central Fund as shown below:
<div style="text-align: center;">History Honors Society</div> |
| <u>10/30-24</u> | Recommend approval of the certification of the Safety and Security Plans . |
| <u>10/30-25</u> | Recommend approval of the following pay rates for non-staff members at school sponsored events for the 2012-2013 SY : |

Ticket Sellers - \$55.00	Security - \$50.00
Ticket Takers - \$50.00	Clock Operators - \$45.00
	Public Address Announcer - \$50.00

- 10/30-26 Recommend **approval** of the **School Violence and Vandalism Report** – which meets the obligations of the district – as required in the **School Violence Awareness Week** statutes P.L. 2001, Chapter 299 – as per **Document 5**.
- 10/30-27 Recommend **approval** of the High School **midterm exam schedule** for November 2012 – as per attached **Document 6**. (Revised schedule)
- 10/30-28 Recommend **approval** of the **renewal** of the **Participation Agreement for Cooperative Purchasing of Telecommunication Services** with the Middlesex Regional Educational Services Commission (MRESC) Cooperative Pricing System and the New Jersey Association of School Business Officials (NJASB) to participate in the Alliance for Competitive Telecommunications, for the 2012-2013 school year, as per contract on file in the Board Office.
- 10/30-29 Recommend **approval** of the **Memorandum of Agreement** with Law Enforcement Officials and the Manasquan School District for the **2012-2013 School Year** dated **November 22, 2012** as on file at the Board of Education office.
- 10/30-30 Recommend **approval** of the 2nd reading of new and revised **Manasquan Board of Education Bylaws and Policies** as listed below, available at the Board of Education office:

BYLAWS

- 0151 Organization Meeting (Revised)
- 0153 Annual Appointments (Revised)
- 0167 Public Participation in Board Meetings (Revised)

POLICIES

- 2361 Acceptable Use of Computer Networks/Computers and Resources (Revised)
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised)
- 2622 Pupil Assessment (Revised)
- 3282 Use of Social Networking Sites (New)
- 4282 Use of Social Networking Sites (New)
- 5536 Student Random Drug and Alcohol Testing (Revised)
- 6470 Payment of Claims (Revised)
- 9400 News Media Relations (Revised)

- 10/30-31 Recommend **approval** of the following Change Order #1 from Roof Management Inc., for the Roof Replacement at the Manasquan High School:

Original Contract Amount	\$849,500.00
Change Order #1:	
Deduct Credit to Owner for	
Unused Allowance:	(\$10,000.00)
Revised Contract Amount:	\$839,500.00

- 10/30-32 Recommend **approval** to accept the donation of 2 additional MPC desktop computers From the U.S. Coast Guard under the Computers for Learning Program. (Donation of 45 MPC desktop computers from the U.S. Coast Guard previously approved 7/31/2012.)
- 10/30-33 Recommend **acceptance** of the following **High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)** as noted in A, B, C and D.

- A) High School Central Funds Report as per Document 7.
- B) Purchase Orders as per Document 8.
- C) Cafeteria Report as per Document 9.
- D) Bills and Confirmation of Bills (Current Expense)

- A) **High School Central Funds Report** for the month ending **September 30, 2012** as per Document 7.
- B) **Purchase Orders** for the month of **October 2012**, be approved, as per Document 8.
- C) Recommend **acceptance** of the **Cafeteria Report** for the month ending **September 30, 2012** as per Document 9.
- D) **Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$ 1,256,375.46** for the month of **October 2012** be approved. Records of checks (#31752- #31870) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for September 2012 at \$2,056,846.87 and checks (#31531- #31751).

13. Old Business/New Business

14. Public Forum

15. Sunshine Law Resolutions

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

- 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- X 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting. (HIB)
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.

- X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting. (Personnel)
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Manasquan Board of Education will hold a closed executive session immediately . It is anticipated that the closed session will not last longer than 20 minutes. [Action may be taken during the public portion of the meeting following the recess of the executive session] or [the Board of Education will not be returning to public session after the closed session].

16. Adjournment

10/30-34 Motion to Adjourn

MANASQUAN PUBLIC SCHOOLS
SEPTEMBER 28, 2012 ENROLLMENT REPORT (GRADE SIZES)
ELEMENTARY SCHOOL

			Comparative Figures - ES	
Grade				
Kdg	68 (4 sections)	September	2000	695
1st	76 (4 sections)	September	2001	695
2nd	52 (3 sections)	September	2002	691
3rd	76 (3 sections)	September	2003	691
4th	81 (4 sections)	September	2004	681
5th	71 (3 sections)	September	2005	703
6th	60 (3 sections)	September	2006	688
7th	90 (4 sections)	September	2007	684
8th	78 (4 sections)	September	2008	696
Pre-Schl. Hand.	5 (1 section)	September	2009	709
LLD	6	September	2010	684
Total	663	September	2011	677
		September	2012	663

HIGH SCHOOL

	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Avon	9	4	6	6	25
Belmar	30	23	28	23	104
Brielle	46	70	67	54	237
Lake Como	7	15	16	10	48
Manasquan	75	62	79	58	274
Sea Girt	7	9	8	9	33
Spring Lake	13	13	16	21	63
Spring Lake Heights	34	35	29	23	121
Employee Child	1	0	0	0	1
Parent Paid	0	1	1	1	3
MD	1	0	0	0	1
LLD (Learning/Lang. Disabilities)	3	3	0	0	6
Sub-totals	226	235	250	205	916
Shared-time:					
Avon	0	0	0	0	0
Belmar	2	3	2	2	9
Brielle	0	0	4	5	9
Lake Como	1	3	2	1	7
Manasquan	0	1	2	5	8
Sea Girt	0	0	0	0	0
Spring Lake	1	0	0	0	1
Spring Lake Heights	1	0	1	1	3
Parent Paid	0	0	0	0	0
LLD/Voc shared time	4	0	3	3	10
Sub-totals	9	7	14	17	47
High School Totals	235	242	264	222	963

Comparative Figures - HS

September	2000	913
September	2001	971
September	2002	1059
September	2003	1078
September	2004	1063
September	2005	1047
September	2006	1052
September	2006	1052
September	2007	1025
September	2008	1028
September	2009	1016
September	2010	1028
September	2011	1021
September	2012	963

DISTRICT TOTAL: September 2012 = 1,626
 (June 2012 = 1,683)

MANASQUAN SCHOOLS
COMPARISON OF ATTENDANCE PERCENTAGES

HIGH SCHOOL			ELEMENTARY SCHOOL		
<u>PERCENTAGE</u>	<u>ADE</u>	<u>ABSENTEE AVERAGE</u>	<u>PERCENTAGE</u>	<u>ADE</u>	<u>ABSENTEE AVERAGE</u>
Sep-11	95.54	1003	Sep-11	97.745	679.944
Sep-12	95.74	943.83	Sep-12	97.631	661.222
Oct-11	94.7	991.48	October 2011	96.84	677.3
Nov-11	95.3	985.94	Nov-11	95.682	681.944
Dec-11	94.02	983.97	Dec-11	95.48	683.176
Jan-12	94.29	985.4	Jan-12	95.383	683.4
Feb-12	93.04	981.19	Feb-12	95.704	680.813
Mar-12	93.24	975.98	Mar-12	95.539	682.682
Apr-12	93.26	977.33	Apr-12	96.051	683.667
May-12	91.12	978	May-12	96.125	685
Jun-12	92.56	976	Jun-12	95.766	685
					658

[illegible]

[illegible]

ELEMENTARY SCHOOL SUSPENSIONS BY MONTH

	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	TOTAL
Tardy											
Profanity											
Cut Detention/Cut Class											
Leaving School Grounds											
Smoking											
Willful Disobedience											
Truant											
Forged Note											
Fighting											
Conduct of Such Character											
Destruction of School and Personal Property											
Threatening Staff Member											
Threatening Student											
Disturbance in Class											
Harrassment of Student											
Possession of Drug/Alcohol											
Insubordination											
Possession of Stolen Property											
Possession of a Weapon											
Simple Assault											
TOTAL	0										

ELEMENTARY SCHOOL SUSPENSIONS BY GRADE

	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8
Tardy						
Profanity						
Cut Detention/Cut Class						
Leaving School Grounds						
Smoking						
Willful Disobedience						
Truant						
Forged Note						
Fighting						
Conduct of Such Character						
Destruction of School and Personal Property						
Threatening Staff Member						
Threatening Student						
Disturbance in Class						
Harrassment of Student						
Possession of Drug/Alcohol						
Insubordination						
Possession of Stolen Property						
Possession of a Weapon						
Simple Assault						
TOTAL	0	0	0	0	0	0

HIGH SCHOOL

ELEMENTARY SCHOOL

ELEMENTARY SCHOOL REQUESTS FOR PROFESSIONAL DAYS SUBMITTED OCTOBER 2012

DOCUMENT E

<u>DATE</u>	<u>NAME</u>	<u>ASSIGNMENT / DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD. COSTS</u>
October 18 & 19, 2012	Andrea Trischitta	Groton-Dunstable Regional Middle School	Presenter on bullying	Yes	None
2012 - 2013 School Year	Lorissa Voorhees		Reimbursement of .31 per mile for job related duties		Not to exceed \$200.00
18-Dec-12	Erin Saponara	FEA, Monroe Township	Bullying Update	No	\$75 registration \$20.27 mileage
TBD	Tom Russoniello	FEA, Monroe Township	Preparing for the NJASK in Language Arts Literacy	Yes	\$298 registration \$9.92 mileage
TBD	Jestine Jones	Hazlet	Meeting with Shore Consortium for the Gifted & Talented	Yes	None
14-Nov-12	Colleen Graziano	FEA, Monroe Township	Principal Workshop	No	\$50 registration \$19.84 mileage
Janaury 23, 2013	Rich Kirk	FEA, Monroe Township	Student Athletes, Safety, Discipline and the Law	No	\$147 registration \$20.27 mileage
12-Mar-13	Rich Kirk	FEA, Monroe Township	School Crisis, Emergency and Safety Planning	No	\$147 registration \$20.27 mileage
November 29 & 30, 2012	Carol Mangione	Long Branch	NJASL Fall Conference	Yes - 1 Day	\$85 registration \$12.40 mileage
17-Oct-12	Matt Schaad	Monmouth University	Seminar on book "Born to Run"	Yes - 1/2 Day	None
3-Dec-12	Alissa Fleming	West Orange	Northeast conference for speech pathologists	No	None
November 13 & 14, 2012	Laurie Cosgrove	Neptune High School	Training to strengthen the identification and reporting of suspected child abuse	Yes	\$9.18 mileage

ELEMENTARY SCHOOL REQUESTS FOR FIELD TRIPS SUBMITTED OCTOBER 2012

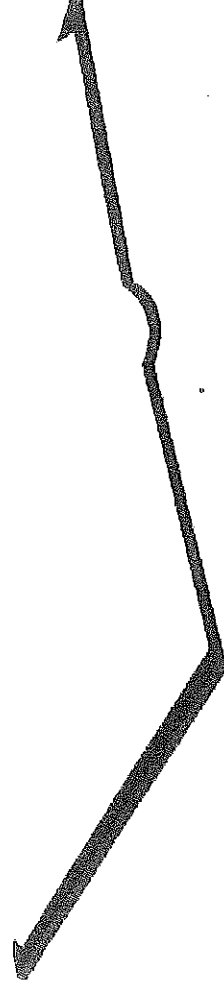
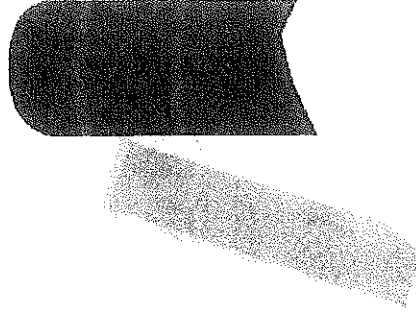
DOCUMENT E

<u>DATE</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD COSTS</u>	<u>OTHER FUND</u>
23-Oct-12	Kristine Gianna	Grade 3	Robert J. Novins Planetarium	Science enrichment	No	\$472	transportation
2-Nov-12	Erin Saponara	Peers	First Presbyterian Church	The 8th grade students will be trained to assist other students in the elementary school	No	None	
10-May-13	Donna Mead	Grade 2	Green Meadows Farm	Science enrichment	No	\$472	transportation
17-May-13	Marie Lauffer	Senior Chorus	Great Adventure	Chorus Festival	Yes - 3	\$385	transportation
31-May-13	Joe Battista	Band	Dorney Park	Band Festival	Yes - 5	\$1,100	transportation
10-Jun-13	Donna Mead	Grade 2	Algonquin Theater	Language Arts enrichment	No	None	Students

MANASQUAN SCHOOL DISTRICT

2012-2013

Board of Education Goals



BOARD STRUCTURE

The board will transition to a committee structure commencing in January 2013.

The board will establish parameters and guidelines for committees including: Policy, Curriculum & Instruction, Finance, Buildings & Grounds and Personnel.

The board president will appoint, as necessary, ad-hoc committees such as Negotiations and Student Safety.

HIRING OF SUPERINTENDENT

The board will initiate a search process to find a Superintendent of schools.

The board will research, evaluate and determine the appropriate resources to utilize (NJSBA, outside firms, etc.) in securing the next educational leader.

The board, in conjunction with community input, will insure the selection of an individual with the experience, beliefs, values and vision to oversee the district.

STUDENT ACHIEVEMENT & ASSESSMENT

The board will continue to monitor district policies and procedures which effectively support student learning, development and achievement.

The board and the Superintendent will develop a schedule of reporting student progress to both the board and the general public through the utilization of specified guidelines outlined in the district goals.

BUDGET STABILITY AND FISCAL RESOURCE ALLOCATIONS

The board recognizes budget stability and prudent allocation of fiscal resources are essential in order to continue to garner public support for both the board as an institution and to successfully implement a clearly defined mission to provide a quality education for each student. The board is committed to a transparent budget process.

The board and administration will allocate our funding in a balanced approach in support of district goals to enhance the instructional environment for our students, taking into account educational needs, providing for the capital needs of the district and achieving the state of good repair of the district's facilities.

CAPITAL NEEDS AND FACILITIES ENHANCEMENTS

The board believes that all district facilities should be maintained in a state of good repair and that capital needs should be addressed in a comprehensive plan in coordination with prudent allocation of the districts fiscal resources.

Future projects may include solar, energy reduction alternatives and athletic fields improvements.

The Superintendent will brief the board routinely regarding the districts current and future needs and funding alternatives.

EMPLOYEE RECOGNITION

The board is committed to identifying and recognizing district employees who have performed their duties in a positive and exemplary manner and those that are positive role models to the students and their coworkers. The Superintendent shall develop the appropriate criteria by which employees will be nominated and judged from all work groups.

The Superintendent shall advise the board of the criteria and process by which nominations and selections will be made for such recognition and present those recommendations no later than the May 2013 meeting. Recognitions may include both certified and non-certified staff members.

MONITORING OF PROGRESS

The board will monitor the district's progress towards achieving the established district goals for the 2012-2013 school year.

The Superintendent will provide periodic status updates to the board and public.

October 30, 2012
Approved on November 20, 2012
Rescheduled Meeting

Document G

Manasquan School District
169 Broad Street
Manasquan, NJ 08736

**RESOLUTION OF THE BOARD OF EDUCATION OF THE
MANASQUAN SCHOOL DISTRICT
IN THE COUNTY OF MONMOUTH, NEW JERSEY
AUTHORIZING THE SUBMISSION OF PROJECT DOCUMENTS FOR
BOILER REPLACEMENT AT THE MANASQUAN ELEMENTARY SCHOOL
TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

RESOLVED that the Manasquan District Board of Education approve the following project:

Boiler Replacement at Manasquan Elementary School
DOE Plan # 2930-060-13-1000

BE IT FURTHER RESOLVED that the, Engineer of Record, Birdsall Services Group and DeSesa Engineering Co., Inc., be authorized to submit the above project to the NJ Department of Education for approval on the District's behalf.

BE IT FURTHER RESOLVED that the above project be funded by a withdrawal from local funds.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Birdsall Services Group to incorporate the above project be approved.

CERTIFICATION

I, Margaret M. Hom, Business Administrator/Board Secretary of the Board of Education of the Manasquan School District in the County of Monmouth, New Jersey (the "Board"), DOHEREBY CERTIFY that the resolution entitled "**RESOLUTION OF THE BOARD OF EDUCATION OF THE MANASQUAN SCHOOL DISTRICT IN THE COUNTY OF MONMOUTH, NEW JERSEY AUTHORIZING THE SUBMISSION OF PROJECT DOCUMENTS FOR BOILER REPLACEMENT AT THE MANASQUAN ELEMENTARY SCHOOL TO THE NEW JERSEY DEPARTMENT OF EDUCATION,**" is a copy of the resolution which was duly adopted by the Board at a meeting duly called and held on Tuesday, October 30, 2012, in full compliance with the Open Business Meetings Act, N.J.S.A. 10:4-6, et. seq., at which meeting a quorum was present and acting throughout and which resolution has been compared by me with the original thereof as contained in the minutes as officially recorded in my office in the Minute Book of the Board and is a true, complete and correct copy thereof and the aforesaid resolution has not been repealed, amended or rescinded but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Board this 30th day of October, 2012.

(seal)

Margaret M. Hom
Business Administrator/Board Secretary

OCTOBER 30, 2012

Approved at rescheduled meeting
November 20, 2012

**TRANSPORTATION CONTRACTS AND AGREEMENTS
2012-2013 SCHOOL YEAR
MANASQUAN BOARD OF EDUCATION**

DOCUMENT H

BE IT RESOLVED by the Manasquan Board of Education that the following transportation contracts and agreements be approved beginning September 1, 2013 and ending June 30, 2014:

<u>ROUTE NO.</u>	<u>CONTRACTOR</u>	<u>SCHOOL</u>	<u>HOURS</u>	<u>NUMBER</u>	<u>COST</u>
V2033	M-OESC Hartnett Transit	Academy of Allied Health, Neptune	7:35-2:25	4	\$16,169.40
V137	M-OESC Unlimited Auto	Aberdeen Voc - A.M. Aberdeen	7:40 - 10:2	1	\$2,394.00
V8111	M-OESC Briggs	Aberdeen Voc.- P.M. Aberdeen	11:30 - 2:1	1	\$7,000.20
V8102	M-OESC Hartnett	Asbury Park Voc. Asbury	7:40-10:20	1	\$5,238.00
2520	M-OESC Unlimited	Belmar E.S. Belmar	8:10-2:35	1	\$16,518.60
V6017	M-OESC Briggs Transportation	Biotech Freehold	7:35-2:25	5	\$11,174.40
V8124	M-OESC Hartnett	Career Center A.M. Freehold	7:50-10:20	3	\$3,211.20
V8129	M-OESC Briggs Transportation	Career Center-P.M. Freehold	11:45-2:15	6	\$17,474.40
V3028	M-OESC Durham	CPC to Career P.M. Morganville to Freehold		1	\$1,519.20
0519	M-OESC KinderGlide, Inc.	Children's Center of Monmouth County Neptune	9:00-2:30	2	\$17,364.60
2554	M-OESC Unlimited	Choices Tinton Falls	8:00 - 12:0	1	\$9,196.20
V6011	M-OESC Coast Answering	Class Academy Neptune	8:15-1:45	1	\$3,411.00

<u>ROUTE NO.</u>	<u>CONTRACTOR</u>	<u>SCHOOL</u>	<u>HOURS</u>	<u>NUMBER</u>	<u>COST</u>
V040	M-OESC Klarr	Communication HS Wall	7:35-2:25	18	\$18,716.40
8501	M-OESC Unlimited Auto	CPC Highpoint Morganville	9:00- 2:00	2	\$28,540.80
V5022	M-OESC Unlimited	High Tech H.S. Lincroft	7:40-2:15	3	\$8,289.00
E2586	M-OESC Briggs	The Lewis School Princeton	8:00-12:00	1	\$14,767.20
9512	M-OESC Briggs	Manasquan PreSch. Manasquan	8:10-11:10	5	\$20,028.60
E2624	M-OESC Briggs	Manasquan E.S. Manasquan	8:25-3:00	2	\$22,302.00
V038	M-OESC First Student	MAST Sandy Hook	7:53-2:40	12	\$20,685.60
V100	M-OESC Coast Answering	Neptune Voc. P.M. Neptune	11:30-2:10	1	\$1,783.80
1606	M-OESC Hartnett	Rugby Wall	8:45-2:15	1	\$10,189.80
2594	M-OESC Unlimited	Woodcliffe Wall	8:00 - 2:15	1	\$7,428.60
C05A	M-OESC Durham	CBA Lincroft	8:15-2:30	5	\$3,542.40
MDN1	M-OESC Durham	Monsignor Donovan Toms River	7:50-2:20	1	\$869.40
RA9	M-OESC SemonTov	Ranney Tinton Falls	8:40-3:20	5	\$2,826.00
N617	M-OESC First Student	Red Bank Catholic Red Bank	8:00-2:26	3	\$1,994.40
SC4	M-OESC Klarr	St. Catharine School Spring Lake	8:00-2:20	16	\$8,438.40










<u>ROUTE NO.</u>	<u>CONTRACTOR</u>	<u>SCHOOL</u>	<u>HOURS</u>	<u>NUMBER</u>	<u>COST</u>
SRB5	M-OESC Klarr	St. Rose High School	8:00-2:20	12	\$4,665.60
		St. Rose Grammar - Belmar		1	
n/a	n/a	Rumson Country Day Rumson		1	\$884.00
			Aid in Lieu of Transportation	\$4.91/diem/student	
n/a	n/a	St. Paul's Christian School Brick		3	\$2,652.00
			Aid in Lieu of Transportation	\$4.91/diem/student	
		Total 2012-2013 Transportation			<u>\$289,275.20</u>

FD0C 12-13-OCT

NJQSAC District Performance Review
School Year 2012-13

DECLARATION PAGE

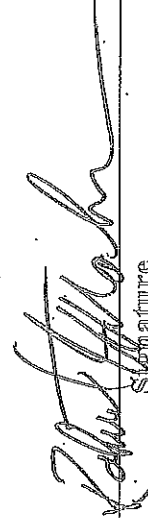
Type or print the name of the individuals in the district who were members of the NJQSAC Committee and who assisted in the completion of this District Performance Review. (Use additional page if needed.)

POSITION	NAME	SIGNATURE
Chief School Administrator	Robert J. Mahon	
District Administrative Staff	Rick Coppola Colleen Graziano	 
Teacher	Meredith Heeter	
School Business Administrator	Margaret Hom	
Curriculum and Instruction Representative	Barbara Kerenksy Jesse Place, Craig Murin	 
Local Collective Bargaining Representative	Thomas Glenn	
District Board of Education Member	Michael Shelton	

Accuracy verified by Chief School Administrator:

Robert J. Mahon

Print Name


Signature

11/20/2012

HIGH SCHOOL REQUESTS FOR PROFESSIONAL DAYS SUBMITTED OCTOBER 2012

DOCUMENT 2

<u>DATE</u>	<u>NAME</u>	<u>ASSIGNMENT / DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD. COSTS</u>
September 21 & 22, 2012	Rod Ravaoli	Tindall Park, Middletown	County Tennis Tournament	No	\$29.93 mileage
October 6, 7, 13, 14, 16, 17, 2012	Rod Ravaoli	Mercer County Park	State Tennis Tournament	No	\$150.62 mileage
17-Oct-12	Kevin Hyland	Essex County College Police Academy	To provide instruction at the police academy	Yes	\$38.68 mileage
26-Oct-12	Rick Coppola	Freehold	Monmouth County Principals Assoc. meeting	No	None
30-Nov-12	Jason Bryant James Fagen	Princeton	NJ Council for History Education	Yes	\$75 each registration
15-Nov-12	Nicole Caravella	Tinton Falls	Right-To-Know Training	Yes	\$50 registration \$8.37 mileage
TBD	Kim Kurzow, Dana Tamburello, David Hallion, Vincent Giunco, Elizabeth Lowes, Ryan McGrath	Colts Neck High School	NJSIAA Mandatory Coaching Clinic	No	\$75 each registration
2012 - 2013 School Year	Leigh Busco		Reimbursement of .31 per mile for job related duties		Not to exceed \$200.00
2012 - 2013 School Year	Melika Laszlo		Reimbursement of .31 per mile for job related duties		Not to exceed \$200.00

HIGH SCHOOL REQUESTS FOR PROFESSIONAL DAYS SUBMITTED **OCTOBER 2012**

DOCUMENT 2

16-Nov-12	Pam Cosse	Mountainside	Intervention strategies for at-risk and mainstreamed students	No	\$15.02 mileage + tolls
19-Dec-12	Monica Fenlon Jamie Conglose	Cherry Hill	Common Core Standards for Writing	Yes	\$225 each registration \$13.10 each mileage

CENTRAL ADMINISTRATION REQUESTS FOR PROFESSIONAL DAYS

TBD	Margaret Hom Kim Read	Mt. Laurel	Understanding Your Craft and Audit Review	No	\$37.44 ea. mileage
7-Dec-12	Margaret Hom	Neptune	Ethics Workshop	No	\$5.72 mileage
10-Dec-12	Margaret Hom	Mt. Laurel	NJASBO Legal Workshop	No	\$37.44 mileage
22-Jan-13	Margaret Hom	Mt. Laurel	NJASBO Purchasing Workshop	No	\$37.44 mileage
TBD	Michelle LaSala Michael Shelton	Belmar Elementary School	MCSBA meeting on teacher evaluation pilot program	No	None

HIGH SCHOOL REQUESTS FOR FIELD TRIPS SUBMITTED OCTOBER 2012

DOCUMENT 2

<u>DATE</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD COSTS</u>	<u>OTHER FUND</u>
2-Nov-12	Jill Santucci	Peers	First Presbyterian, Manasquan	High schools peers will meet and train elementary school peers	Yes	None	
			*change in location				
3-Nov-12	Martin Januario	French Club National Honor Society	Princeton University	Guided tours of Princeton University and the art museum	No	None	French Club
1-Dec-12	Martin Januario	French World History	New York City	Cloisters Museum Melting Pot Restaurant	No	None	Fench Club
7-Nov-12	Lee Weisert	Music	Algonquin Theater	Annual Rising Stars Concert	Yes	None	
17-Nov-12	Lisa Crowning	Science	Monsignor Donovan	To compete in National History Bowl	No	\$300 transportation	

Manasquan School District Curriculum 2012-13	
	10.12.12
High School Curriculum:	
Arts/Music/Home Economics	Supervisor - Donald Bramley
Graphic Design	Written: Aug 2001/Revised: June 2011
Foundations in Art	Written: May 1986/Revised: June 2010
Fine Arts	Written: May 1986/Revised: June 2010
Ceramics	Written: June 1998/Revised: January 2012
Crafts	Written: March 1986/Revised: March 1998/ Revised: August 2012
AP Studio Art	Written: July 1989/Revised: June 2007
Basic Foods	Written: June 2007/Revised: August 2012
Catering	Written: June 1990/Revised: July 1996/ Revised: August 2012
Gourmet Cooking	Written: June 1990/Revised: July 1996/ Revised: August 2012
Band	Written: Feb 1995/Revised: March 1998, Revised: August 2012
Chorus	Written: Jan 1995/Revised: January 2012
Jazz Improvisation I	Written: June 1998/Revised: June 1999, Revised: August 2012
Jazz Improvisation II	Written: June 1999, Revised: August 2012
TV Production	Written: July 1996/Revised: June 2010
English	Supervisor - Barbara Kerensky
English I	Written: July 2010; Revised: August 2011; Revised: July 2012
English Mentor	Written: July 2010/ Revised: July 2012
English II Honors	Written: June 1984/Revised: July 2006/Revised: July 2012
English II	Written: July 2010; Revised: August 2011; Revised: July 2012
English III Honors	Written: August 2011; Revised: July 2012
English III	Written: July 2010; Revised: August 2011; Revised: July 2012
English IV Honors	Revised: August 2011; Revised July 2012
Advanced Placement English: Literature & Composition	Written: May 1996/Revised: April 2007
Advanced Placement English: Language & Composition	Written for AP Audit June 2007
Introduction to Acting	Written: August 2000/ Revised: August 2012
Writing	Written: August 2011
Screenwriting	Written: 2004/Revised: August 2012
Yearbook	Revised: August 2012
Journalism	Written: May 1986/Revised: July 1999/ Revised: August 2012
English IV	Written July 2010; Revised: August 2011; Revised: July 2012
Health & Physical Education	Supervisor - Ron Kornegay
Physical Education I	Written: July 1997/Revised: 2009
Health I	Written: October 1985/Revised: July 2009
Physical Education II	Written: July 1997/Revised: 2009

Health II/Driver Ed	Written 1985/Revised: July 1997/Revised August 2012
Physical Education III	Written July 1997/Revised: 2009
Health III	Written: October 1985/Revised: July 1999/Revised August 2012
Physical Education IV	Written: July 1997/Revised: 2009
Health IV	Written: Sept 1985/Revised: June 2009/Revised August 2012
Peer Leadership Training	Written: July 1992/Revised: July 1997/Revised: August 2012
Introduction To Nutrition	Written: August 2004/Revised: June 2009
Principles Of Officiating & Coaching Team Sports	Written: August 1993/Revised August 2012
Emergency Clinical Care and Sports Injury Management	Written: August 2012
Industrial Technology	Supervisor - Pete Cahill
Architecture And Construction	Written: June 1984/Revised: March 2008/ Revised: August 2012
Woodworking	Written: May 1986/Revised: June 1998/Revised: August 2012
Graphic Technology	Written: July 2004/Revised: August 2011
Advanced Woodworking	Revised: May 1986/Revised: August 2011
Mathematics	Supervisor - Craig Murin
Algebra I	Written: July 2011
Algebra II Honors	Written: May 1986/Revised: January 2006/Revised: August 2011
Algebra II	Written: April 2011
Algebra Concepts	Written: July 2011
Geometry Honors	Written: August 2011
Geometry	Written: August 2011
Geometry Concepts	Written: August 2011
Pre-Calculus Honors	Written: August 2011
Pre-Calculus	Written: August 2011
Integrated Mathematics	Written: 1999/Revised: April 2004/ Revised: August 2012
Calculus	Written: Oct 1999/Revised: 2004/ Revised: August 2012
Statistics	Written: August 2011
Honors Calculus	Written: August 2012
Consumer Math	Written: August 1991/Revised: Jan 2006/Revised: August 2012
AP Calculus	Written: August 2010
Science	Supervisor - Jesse Place
Integrated Science	Written: June 2000/Revised: June 2010
Advanced Placement Biology	Written: June 1997/Revised: June 2005/ Revised: August 2012
Laboratory Biology Honors	Written: June 1983/Revised: June 2005/ Revised: August 2012
Laboratory Biology	Written: June 1983/Revised: June 2010
Lab Biology Concepts	Written: June 1986/Revised: June 2005/ Revised: August 2012
Advanced Placement Chemistry	Written: June 1983/Revised: June 2005/ Revised: August 2012
Laboratory Chemistry Honors	Written: June 1986/Revised: June 2005/ Revised: August 2012

Laboratory Chemistry	Written: June 1986/Revised : June 2010
Laboratory Physics Honors	Written: June 1986/Revised : June 2005/ Revised: August 2012
Laboratory Physics	Written: June 1986/Revised: June 2010
Environmental Science	Written: June 1986/Revised: June 2010
Laboratory Anatomy & Physiology	Written: June 1986/Revised: June 2005/ Revised: August 2012
Laboratory Marine Science	Written: June 1986/Revised: June 2010
Astronomy/Meteorology	Written: June 1986/Revised: June 2011
Social Studies	Supervisor - Pete Cahill
World History	Written: March 1988/ Revised: August 2011
World History, Mentor	Written: July 1989/Revised: Jan 2004/ Revised: August 2012
AP World History	Written: June 2001/Revised: April 2007
United States History I	Written: March 1986/Revised: April 2011
United States History I, (H)	Written: June 1990/Revised: June 2011
United States History II	Written: March 1986/Revised: April 2011
United States History II, (H)	Written: June 1991/Revised: August 2011
AP United States History	Written: July 1992/Revised: April 2007
Economics	Written: March 1986/Revised: June 2010
Entrepreneurship	Written: June 2001/Revised: June 2010
Financial Planning	Written: June 1999/Revised: July 2003/ Revised: August 2012
Holocaust/Genocide Studies	Written: January 1991/Revised: July 1998/ Revised: August 2012
Psychology	Written: March 1986/Revised: June 2010
AP Psychology	Written: June 1993/Revised: April 2007
Sociology	Written: March 1986/Revised: June 2010
Vietnam	Written: June 2001/ Revised: June 2010
Technology/Business	Supervisor - Craig Murin
Introduction To Business	Written: June 2004 Revised: August 2010/ Revised: August 2012
College Accounting	Written: June 2004 Revised: August 2010
Computer Applications	Written: June 2004 Revised: August 2010
MultiMedia Technology	Revised: June 2007 Revised: August 2010
MultiMedia Workshop	Revised: June 2007, Revised: August 2012
Computer Networking Independent Study	Written: June 2004/ Revised: August 2012
Advanced Placement Computer Science	Written: June 2007
World Language	Supervisor - Barbara Kerensky
French I	Written: August 2007/Revised: August 2011
French II Honors	Written: May 1986/Revised: 1998/ Revised: August 2012
French II	Written: August 2011
French III Honors	Written: May 1986/Revised: July 1996/ Revised: August 2012
French III	Written: May 1986/Revised: July 1997/ Revised: August 2012
French IV Honors	Written: July 2012
French IV	Written: May 1986/Revised: July 1997/ Revised: August 2012
French V	Written: July 2012
Advanced Placement French	Written: July 1996/Revised: January 2012

Spanish I	Written: July 2010, /Revised: July 2011/ Revised: July 2012
Spanish II Honors	Written: May 1986/Revised: 2000/ Revised: August 2012
Spanish II	Written: August 2011/ Revised: August 2012
Spanish III Honors	Written: May 1986/Revised: 2000/ Revised: August 2012
Spanish III	Written: July: 2005/Revised: August 2012
Spanish IV	Written: July 2011
Spanish V	Written: July 2005/Revised: August 2012
Spanish IV H	Written: August 2011
Advanced Placement Spanish	Written: 2007/ Revised: January 2011

Manasquan Elementary School Curriculum April-2012

Language Arts Literacy	Written: Oct 2005/ Revised: August 2012
Mathematics	Written: August 2011/ Revised: August 2012
Algebra I (HS Course of Study)	Written: Jan 2003 /Revised: July 2011
Science	Written: May 2006/Revised: August 2010
Social Studies	Written: May 2006/ Revised: August 2012
Visual and Performing Arts	Written: March 1998/Revised: August 2009
Technological Literacy	Written: Dec 2005/ Revised: August 2012
Comprehensive Health and Physical Education	Written: May 1997/ Revised: August 2009
French I (HS Course of Study)	Written: August 2007/Revised: August 2011
Spanish I (HS Course of Study)	Written: July 2010, /Revised: July 2011/ Revised: July 2012

VIOLENCE AND VANDALISM WEEK

MHS

October 15-19th, 2012

**Stopping Violence by
Promoting Tolerance**

*“Acceptance and tolerance and forgiveness,
those are life-altering lessons.”*

Jessica Lange

Violence and Vandalism Week Activities-2012

Theme Days

Monday- wear red, white, and blue with the idea United we stand and divided we fall

Tuesday-wear 2 different shoes with the theme of walking a mile in another's shoes can be difficult and eye opening

Wednesday-wear mismatched clothing to express we are all different and we should appreciate our differences

Thursday-wear your clothing backwards with the idea that words can hurt and you can't take them back and that a good person always has another's back

Friday- wear sport's team regalia because we are all good sports if we treat each other like we are on the same team

Daily Quotes

MONDAY

Acceptance and tolerance and forgiveness, those are life-altering lessons.

Jessica Lange

TUESDAY

In the practice of tolerance, one's enemy is the best teacher.

Dalai Lama

WEDNSDAY

The highest result of education is tolerance.

Helen Keller

THURSDAY

The first step toward change is awareness. The second step is acceptance.

Nathaniel Branden

FRIDAY

Tolerance and celebration of individual differences is the fire that fuels lasting love.

Speak up Bullitin Board

A well placed bulletin board (in the stair-well) to get the student's attention and inform them on how to prevent school violence.

Guest speaker

A local police officer will be speaking to the gym/health classes on how to keep MHS safe, security plans and how to recognize and what to do if a student is in need of help.

Six Pillars of Character

This activity will happen throughout the year so that the students remember to be tolerant of others differences and to not let violence happen in MHS. I would like to see the hallways be renamed during the months of the 2012-2013 school year after the Six Pillars of Character. There would be a ribbon cutting ceremony done by the students of the month. This would be filmed by MHS TV and shown in homeroom. Attached are the Six Pillars.

Don't Stop Caring Pledge

This is a pledge for the students to sign to help keep the school safe and drug free. I will distribute them throughout the day.

Respect Week

Tentative Agenda

Pre-RESPECT week:

- email needs to go out to staff listing the activities for the week so they can plan accordingly
- obtain flip camera from technology department to begin to document process to create video
- need to give Lee Weisert the materials so we can put it on MHS-TV
 - This includes:

Monday AM – Fire it up!!!

- Music playing when students get to school (either Band or stereo)
- Climate Committee Students at entrance doors to give out bracelets
- Climate Committee Students wearing “We Stand Together” t-shirts from last year’s conference)
- Things to do:
 - Is the band playing or we using a stereo = need get answer)
 - Which students will be at which doors?
 - Need list for 4 doors in front of school and one area in back
 - Students at Door 1:
 - Students at Door 2:
 - Students at Door 3:
 - Students at Door 4:
 - Students at back of school (library door area):
 - Which students will hold the RESPECT letters

Communicate information to students on MHS-TV about what Respect week is and how we are going to celebrate it

- Things to do:
 - Film some students (Joyce and JD) explaining this
 - Give link to Lee from website to school

Tuesday AM- Homeroom Activity

- Video will be displayed on MHS-TV that shares what the activity is
- Homerooms will receive envelopes with cutout for each student that they can write "What Respect means to them".
- Teachers will collect cutouts and return them in envelope to XXXXX
- On Wednesday, Climate Committee Students will hang cutouts in cafeteria (the theme will be individuals holding as = "we stand together")
 - Students need to prepare cutouts
 - Need list of students that will hang cutouts
 - Writing tools??? Markers???

PM- Yoga at the Rec Center afterschool

- Lauren Pappa will offer Yoga afterschool for students for free at Rec Center
- Students will learn valuable lessons on caring for yourself
 - Things to do:
 - Promote yoga and how to sign up

Wednesday AM – Fear and Dreams Video on MHS-TV

- Students have put together their own video on their Fears and Dreams that illustrate that "walk in my shoes" to show empathy and tolerance
 - Things to do
 - Preview video and give to Lee Weisert

PM – Yoga at the Rec Center afterschool

- Lauren Pappa will offer Yoga afterschool for students for free at Rec Center
- Students will learn valuable lessons on caring for yourself
 - Things to do:
 - Promote yoga and how to sign up

Thursday AM – Cookie Coupon distribution

- Climate Committee students will have been given gift wrapped cookie coupons to students who have shown respect to another peer during the week
- Students will be able to redeem their coupon in the cafeteria on Friday
- Things to do:
 - Create cookie coupon
 - Wrap and distribute

PM – Pizza party at Rec Center with activities

- Students will have a pizza party with activities at the Rec Center afterschool
- Activities may include
 - Tye-dying T-shirts
 - Games
- Things to do:
 - Get t-shirts and tye-dye
 - Brainstorm games
 - Publicize and promote event

Friday

Color Day/Jeans Day

- Students and staff will be asked to wear any Manasquan or Blue article of clothes to show Respect for their school and uniformity for anti-bullying
- Teachers will be able to participate in Jeans Day in order to help fundraise for other Climate Committee activities
- Things to do:
 - Confirm with principal and superintendent jeans day

School Violence Awareness Week

Manasquan Elementary School

October 15 – 19, 2012

Kelso's Choice Program - This program gives students an important conflict resolution tool they can use when adults are not available or readily accessible. It will help them to deal with conflict in a positive manner and to make appropriate decisions. (Video and Worksheets).

Kindergarten & Grade 1

Kelso's Choice Program: Conflict Resolution (Video Level 1 and Worksheets)

Grades 2 & 3 Kelso's Choice Video – Level 2

Objective: to respect individual and cultural differences and promote positive behavior to prevent and resolve conflicts and create harmony among all individuals and ethnic groups.

Grades 2 & 3

Discovery Education Videos: How we're Different (Grade 2)
Hand in Hand (Grade 3)

Books: "Everyone Matters" - "The Skin I'm In" A First Look at Racism by Pat Thomas

Grades 3-6

Anti-Bullying Programs:

Stop Bullying Now "Take a Stand, Lend a Hand" (Video and Class Discussions)

Second Step Program- Steps to Respect (Video and Worksheets)

Grade 5

Anti-Bullying Videos: Broken Toy and Names Will Never Hurt Me Lesson

Grades 6, 7 & 8

Prevent Cyber bullying Video: "Governor's Internet Safety Initiative Building Community and Combating Hate – Lessons for the Middle School Classroom- Lessons

- Who Am I? Introduction to Diversity
- Stereotypes

- Misinformation and Rumors
- The Escalation of Hate
- Personal Responsibility
- Remembering Those Hurt by Hate

School-wide Programs Ongoing SY 2012-2013

1. MHS Peer Leadership Program: Develop social skills with at-risk students.
2. Steps to Respect/ Second Step (Grades 3 -8): is a violence prevention program designed to increase social skills and reduce violence among young people. This program teaches problem solving and other skills needed in getting along with others and resisting peer pressure. The program is taught during the school year to grades 3 through 8 by the classroom teacher and peer leaders.
3. Lunch Club- Developing Character (Grades 5-8) N. Sanders
4. Peer Leadership Workshop for Grade 8 – 11/2/2012
Topics include : Peer Mediation, Cyber bullying, Cultural Diversity, Stereotyping, Anti-Bullying
5. Character Counts Program – All Grades - Pillars of Character:
Fairness-Trustworthiness-Respect-Caring-Citizenship-Responsibility
6. Six Essential Steps Program K-12 Anti-Bullying Curriculum
7. Guidance Department: Develop groups as needed for all grades.
Friends Helping Friends/ Social Skills Groups – Gr. 6, 7, & 8 –
Gr K-1



MEMO from the Office of the Principal

To: Robert Mahon
 From: Rick Coppola
 Re: Mid-Term Schedule
 Date: November 12, 2012

Please review the proposed schedule for mid-terms to be administered on November 19^h and 20^h. If same meets with your approval, kindly forward to the Board. Thank you.

MID-TERM SCHEDULE 2012

The following schedule will be adhered to for the administration of midterm exams in November. Each exam block will be two (2) hours in length. Lunch will not be served.

Monday, November 19th

Block 5 Exam 7:38 a.m.- 9:38 a.m.
 Passing 9:38 a.m.- 9:53 a.m.
Block 3 Exam 9:53 a.m.-11:53 a.m.
 Passing 11:53 a.m.-12:08 p.m.
Block 4 Exam 12:08 p.m.-2:08 p.m.

Tuesday, November 20th

Block 2 Exam 7:38 a.m.- 9:38 a.m.
 Passing 9:38 a.m.- 9:53 a.m.
Block 1 Exam 9:53 a.m.- 11:53 a.m.
 Passing 11:53 a.m.- 12:08 p.m.
Make-Ups 12:08 p.m.- 2:08 p.m.

Buses will arrive at the regular time on Monday and Tuesday. Buses will depart at 2:10 p.m. on Monday and at 12:00 p.m. on Tuesday. All absences must be reported to the Assistant Principal's Office. Unexcused absences will result in the failure of the exam. Students are only permitted to take scheduled exams during the assigned period. Make-up Exams will be administered to students only with the approval of the subject teacher, Assistant Principal or Principal.